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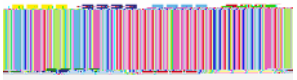

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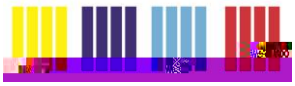

6.2 Where a student and their parents wish to enter a public examination for a subject/course not delivered by the Academy, a charge for the cost of entering the student for the examination will be made.

6.3 Parents can request a re-sit if the Academy has not already recommended for this to take place. In this circumstance the Academy will have the right to charge for the exam entry fee.

6.4 In exceptional circumstances, such as the illness of the student, the fee payable by parents may be remitted by the Academy.

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7.1 The Academy can charge for individual tuition in the playing of a musical instrument, including vocal tuition, whether in or out of Academy hours, unless it is provided as part of the syllabus for a prescribed public examination or is required by the National Curriculum, the student is defined as looked after, or previously looked after or is provided under the first access to the Key Stage 2 Instrumental and Vocal Tuition Programme.

7.2 Any such tuition must be delivered at the request of the parents. The costs of music tuition will not exceed the cost of providing it, including, amongst other things, the cost of providing a music teacher.

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8.1 The Academy may arrange to let its premises and facilities to members of the local community, other organisations with the Local Authority, businesses, charities and sports clubs.

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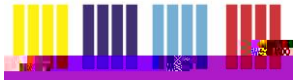
9.1 The Academy reserves the right to recover part or the whole cost of any damage to buildings or equipment, which is the result of vandalism or negligence by a student.

9.2 The Academy may from time to time amend the categories of activity for which a charge may be made, within the confines of the legislation.

9.3 Any insurance costs will be included in charges made for trips or activities.

9.4 Nothing in this policy statement precludes the Academy from inviting parents to make a voluntary contribution towards the cost of providing education for students.

9.5 The Academy should make clear that such contributions are voluntary; that the children of parents who do not contribute will not be discriminated against; and that if insufficient contributions are received, the trip may be cancelled.



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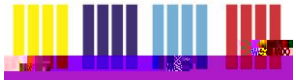
10.1 Parents may apply to their child's Academy for remission of charges in whole or part towards the charges for activities or for financial support towards the purchase of uniform items. This will be considered on a case by case basis.

10.2 The Academy may from time to time decide to remit all or part of the cost of activities involving particular students. This will be at the discretion of the Senior Leadership Team of the Academy.

10.3 When arranging a chargeable activity, the Academy will invite parents to apply in confidence for the remission of charges in part or in full. To qualify for help, parents must complete the Application for Remission form (appendix 1) and forward it to the Principal and, if requested, provide proof of their income or benefit.

10.4 Parents providing proof of being in receipt of one of the following will be given remission support of charges for chargeable visits:

- Universal Credit (as prescribed in government guidelines on roll



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Amount and breakdown of subsidy Granted and budget the funds will be provided from:	Approved by:
Time given to pay:	Date:
Distribution List: (if applicable)	
Finance Department Approval:	Principal Approval:
Educational Visits Coordinator:	Other: